

**Town of Eastover - Town Council Meeting
Tuesday, June 12, 2018 7:00 p.m.
Eastover Community Center**

**x☐ Mayor Charles G. McLaurin, Presiding;
Council Members: x☐ Cheryl C. Hudson, x☐ J. Lawrence Buffaloe,
x☐ M. Stan Crumpler, x☐ Randy P. Lee,
x☐ Bruce R. Sykes, and x☐ Lee P. Hedgecoe**

MINUTES OF MEETING – June 12, 2018

Mayor Charles G. McLaurin, Council Members: Cheryl C. Hudson, J. Lawrence Buffaloe, M. Stan Crumpler, Bruce R. Sykes, Lee P. Hedgecoe, and Randy P. Lee were in attendance at the June 12, 2018, Eastover Town Council Meeting. A quorum was present at the Town Council Meeting. Also in attendance was Attorney Tim Smith, Mr. Kim Nazarchyk, Town Manager, and Ms. Elizabeth Bass, Town Clerk.

I. Call to Order:

Mayor Charles McLaurin called the June 12, 2018 Eastover Town Council meeting to order at 7:00 p.m. and welcomed all in attendance.

II. Invocation/Pledge of Allegiance:

Council Member Cheryl Hudson gave the Invocation and led in the Pledge of Allegiance.

III. Oath of Office.

The Oath of Town Clerk for the Town of Eastover was administered to Ms. Elizabeth Bass by Mayor Charles G. McLaurin. Mr. Kim Nazarchyk, Town Manager asked that the Council and the minutes reflect that Ms. Elizabeth Bass is also the New Finance Officer for the Town of Eastover.

IV. Approval of Agenda:

Mayor Charles McLaurin asked the Council if they had any questions concerning the Agenda. There were none.

Mayor McLaurin asked for a motion to approve/disapprove the Agenda as stated.

Council Member Cheryl Hudson made a motion to approve the Agenda as stated. The motion was 2nd by Council Member Lawrence Buffaloe. The vote was unanimous for approval.

V. Public Comments:

None.

VI. Consent Agenda:

- 1. Consider approval of the Minutes for the May 8, 2018 Town Council Meeting.**
- 2. Consider approval of the Minutes for the May 16, 2018 Special Town Council Meeting.**
- 3. Consider approval of the April, 2018 Financial Reports.**

Mayor McLaurin asked the Council if they had any questions concerning the Consent Agenda. There were none.

Mayor McLaurin asked for a motion to approve/disapprove the Consent Agenda as stated.

Council Member Cheryl Hudson made a motion to approve the Consent Agenda as stated. The motion was 2nd by Council Member Lawrence Buffaloe. The vote was unanimous for approval.

VII. Discussion Agenda:

Agenda Item #1:

Presentation of Budget for Fiscal Year 2019 (July 1, 2018 through June 30, 2019).

Mayor McLaurin opened the Public Hearing. He asked the Town Clerk if anyone had signed up to speak for or against the Budget for Fiscal Year 2019. No one signed up to speak.

Mr. Nazarchyk stated that a public notice was put into the Fayetteville Observer on June 1, 2018. Mr. Nazarchyk said the budget contains funding for Parks and Recreation and to extend street lights on Beard Road, Dunn Road, and Middle Road. Funding is also available to expand services to Eastover Ballpark.

Mr. Nazarchyk said this budget is very conservative because the Cumberland County Commissioners have not made a decision about the Sales Tax Distribution Agreement. The budget is decreased by \$180,000. This is 13% less than last year or \$220,000 less. The total budget for Fiscal Year 2019 is \$1,508,850.00.

This budget includes a 2.36% COLA increase for non-exempt employees. Eight percent of the Budget is designated to the Fund Balance.

The Budget for the Capital Reserve Fund is for interest earned on existing deposits. This fund was originally established for a five year term, with minimum contributions of \$85,000 per year.

Mayor McLaurin asked if there were any questions. There were none.

Mayor McLaurin asked for a motion to close the Public Hearing. Council Member Cheryl Hudson made a motion to close the Public Hearing. Council Member Stan Crumpler 2nd the motion. The vote was unanimous for approval.

Council Member Randy Lee made a motion to approve the Budget for Fiscal Year 2019. The motion was 2nd by Council Member Lawrence Buffaloe. The vote was unanimous for approval.

Agenda Item #2:

Discussion on the Agreement with Fayetteville-Cumberland Parks & Recreation.

Mr. Nazarchyk stated that this agreement, which was reviewed by the Town Attorney, Tim Smith, will give Fayetteville-Cumberland Parks and Recreation access to all areas and facilities at the Eastover Ballpark. He said per the Council's request item #7 had been removed.

Mayor McLaurin asked if there was any question concerning the Agreement. There were none. Mayor McLaurin asked for a motion to approve/disapprove the Agreement with Fayetteville-Cumberland Parks and Recreation.

Council Member Lawrence Buffaloe made a motion to approve the Agreement with Fayetteville-Cumberland Parks and Recreation. The motion was 2nd by Council Member Lee Hedgecoe. The vote was unanimous for approval.

Agenda Item #3:

Discussion on Resolution #2018-04, Amendment #2 to the Municipal Building Capital Reserve Fund.

Mr. Nazarchyk stated that the current Budget for the Capital Reserve Fund is for interest earned on existing deposits. This fund was originally established for a five year term, with minimum contributions of \$85,000 per year. This Resolution will extend this fund for another three years, with the Council determining funding after the annual audit review in December.

Mayor McLaurin asked if there was any question concerning Resolution #2018-04. There were none. Mayor McLaurin asked for a motion to approve/disapprove Resolution #2018-04.

Council Member Cheryl Hudson made a motion to approve Resolution #2018-04. The motion was 2nd by Council Member Randy Lee. The vote was unanimous for approval.

Agenda Item #4:

Discussion on the Auditor's Contract for Fiscal Year 2018 (July 1, 2017 through June 30, 2018).

Mr. Nazarchyk stated that this is the third year the Town has used McFayden and Sumner, CPAs, PA as auditors. He said because of this being the third year, the auditor has to hire a third party to audit the auditor. Mr. Nazarchyk said McFayden and Sumner, CPAs, PA will take care of hiring this third party firm. He said the contract has no changes and no increases.

After a brief discussion by the Council, Mayor McLaurin asked for a motion to approve/disapprove the Auditor's Contract for Fiscal Year 2018.

Council Member Lawrence Buffaloe made a motion to approve the Auditor's Contract for Fiscal Year 2018. The motion was 2nd by Council Member Bruce Sykes. The vote was unanimous for approval.

Agenda Item #5:

Discussion on the Actuarial Services Agreement with Foster and Foster, Inc.

Mr. Nazarchyk said the Governmental Accounting Standards Board (GASB), statement #75 requires all municipal governments to have a third party audit postemployment benefits other than pensions. Mr. Nazarchyk spoke with the current auditor at McFayden and Sumner CPAs, PA, and they recommended Foster and Foster, Inc. for this type of audit. The service will cost \$2,500.00. All municipal governments must have a third party to audit the postemployment benefits due to GASB statement #75.

After a brief discussion by the Council, Mayor McLaurin asked for a motion to approve/disapprove the Actuarial Services Agreement with Foster and Foster, Inc.

Council Member Cheryl Hudson made a motion to approve the Actuarial Services Agreement with Foster and Foster, Inc. The motion was 2nd by Council Member Randy Lee. The vote was unanimous for approval

Agenda Item #6:

Discussion on the contract with the Cumberland County Sheriff's Office for Fiscal Year 2019 (July 1, 2018 through June 30, 2019).

Mr. Nazarchyk stated the contract had dropped by \$2,500.00 due to the new deputy's salary. He said the deputy will still work 42 ½ hours a week at various times. Mr. Nazarchyk stated other than the amount of the contract everything else is the same.

After a brief discussion by the Council, Mayor McLaurin asked for a motion to approve/disapprove the contract with the Cumberland County Sheriff's Office for Fiscal Year 2019 (July 1, 2018 through June 30, 2019).

Council Member Stan Crumpler made a motion to approve the contract with the Cumberland County Sheriff's Office for Fiscal Year 2019 (July 1, 2018 through June 30, 2019). The motion was 2nd by Council Member Randy Lee. The vote was unanimous for approval.

Agenda Item #7:

Discussion on the contract for Powell Bill Digital Mapping.

Mr. Nazarchyk stated that because the Town of Eastover acquired new streets this past year an updated Powell Bill Digital Map was required. He said 4D Sited Solutions will complete the update for \$750.00.

After a brief discussion by the Council, Mayor McLaurin asked for a motion to approve/disapprove the contract for Powell Bill Digital Mapping.

Council Member Randy Lee made a motion to approve the contract for Powell Bill Digital Mapping. The motion was 2nd by Council Member Lawrence Buffaloe. The vote was unanimous for approval.

Agenda Item #8:

Discussion on the revised SANCO Construction Company, Inc. contract.

Mr. Nazarchyk stated that 8 more trees needed to be removed from the Eastover Ballpark for the new parking area. This revised contract will include all equipment and labor to remove the trees, stumps, and tree debris. ALL tree debris and stumps will be hauled to a legal landfill. This also includes trimming 4 Oak Trees. The cost for this service is \$5,300.00.

Mayor McLaurin asked if there were any questions concerning the revised SANCO Construction Company, Inc. contract. There were none. Mayor McLaurin asked for a motion to approve/disapprove the revised SANCO Construction Company, Inc. contract.

Council Member Cheryl Hudson made a motion to approve the revised SANCO Construction Company, Inc. contract. The motion was 2nd by Council Member Stan Crumpler. The vote was unanimous for approval.

VIII. Receive Mayor's Update:

- Mayor McLaurin would like the Council to think about putting sidewalks around the community. He said they would have a future discussion on it and the Town Manager, Mr. Kim Nazarchyk would find out what actions needed to be taken and costs.
- Mayor McLaurin said the next Civic Club meeting will be September 6th at the Eastover Ballpark. They are planning on having a picnic.

IX. Receive Town Council Update:

- Council Member Bruce Sykes stated that a resident had asked him to look into placing road signs on Dunn Road about Heavy Farm Equipment. Town Manager, Mr. Kim Nazarchyk stated he would look into the matter.
- Council Member Sykes stated that Council Member Stan Crumpler, Mayor McLaurin and himself had been doing research on the flooding issues in the Town of Eastover. He stated that they had contacted the National Resources Conservation Service in Raleigh. They discovered that the Flea Hill Drainage Board had run out of funds and are not able to re-apply until 2024. The Council took a vote to have the report placed into the minutes. The report is attached.

Council Member Cheryl Hudson made a motion to allow the report from the Natural Resources Conservation Service to be entered into the minutes. Council Member Randy Lee 2nd the motion. The vote was unanimous for approval.

X. Receive Town Managers Update:

- None

**XI. Closed Session-Personnel Matter.
NCGS 143-318-11(a)(6)**

Council Member Lee Hedgecoe made a motion to enter into closed session. Council Member Cheryl Hudson 2nd the motion. The vote was unanimous for approval.

Council Member Lee Hedgecoe made a motion to come out of closed session. Council Member Bruce Sykes 2nd the motion. The vote was unanimous for approval.

Council Member Lawrence Buffaloe made a motion to give the Town Manager a 2.36% increase in pay like the administrative employees for the next fiscal year. Council Member Bruce Sykes 2nd the motion. The vote was unanimous for approval.

XII. Consider a Motion to Adjourn:

Mayor McLaurin asked for a motion to adjourn.

A motion to adjourn was made by Council Member Lee Hedgecoe at 8:25p.m. The motion was 2nd by Council Member Bruce Sykes. The vote was unanimous for approval.

Town of Eastover

Charles G. McLaurin, Mayor

Attest: _____, Town Clerk
Elizabeth S. Bass